

# Agenda

<b>Meeting name</b>	<b>Annual Meeting of the Council</b>
<b>Date</b>	<b>Thursday, 14 May 2020</b>
<b>Start time</b>	<b>6.30 pm</b>
<b>Venue</b>	<b>This meeting will be held by video conference</b>
<b>Other information</b>	<b>This meeting is open to the public and can be observed at this link:</b> <a href="https://youtu.be/vUp64oY-90o">https://youtu.be/vUp64oY-90o</a>

Members of the Council are summoned to the above meeting to consider the following items of business.

**Edd de Coverly**  
**Chief Executive**

## Membership

<b>Councillors</b>	M. Graham MBE (Chair)	P. Faulkner (Vice-Chair)
	T. Bains	R. Bindloss
	R. Browne	S. Carter
	P. Chandler	R. Child
	P. Cumbers	R. de Burle
	J. Douglas	C. Evans
	C. Fisher	A. Freer-Jones
	M. Glancy	A. Hewson
	L. Higgins	E. Holmes
	J. Illingworth	S. Lumley
	J. Orson	A. Pearson
	P. Posnett MBE	D. Pritchett
	R. Smedley	M. Steadman
	J. Wilkinson	P. Wood

**Quorum:** 14 Councillors

<b>Meeting enquiries</b>	Democratic Services
<b>Email</b>	<a href="mailto:democracy@melton.gov.uk">democracy@melton.gov.uk</a>
<b>Agenda despatched</b>	Tuesday, 5 May 2020

No.	Item	Page No.
	<p><b>REMOTE MEETING ARRANGEMENTS</b></p> <p><b>Meeting Participants :</b></p> <p><u>Zoom video conferencing webinar:</u> An invitation will be sent to Members for this meeting</p> <p><b>Public Access :</b></p> <p><u>You Tube:</u> The meeting will be available to view at this link: <a href="https://youtu.be/vUp64oY-90o">https://youtu.be/vUp64oY-90o</a></p>	
1.	<b>APOLOGIES FOR ABSENCE</b>	
2.	<p><b>DECLARATIONS OF INTEREST</b> Members to declare any interest as appropriate in respect of items to be considered at this meeting.</p>	1 - 2
3.	<p><b>ELECTION OF MAYOR AND DEPUTY MAYOR</b></p> <p>To Approve that the current arrangements for the Mayor and Deputy Mayor should remain in place until such time as current national restrictions in relation to the Coronavirus Pandemic are lifted or until the expiry of a period of 6 months, whichever occurs sooner.</p>	
4.	<b>MAYOR'S ANNOUNCEMENTS</b>	
5.	<p><b>ELECTION OF LEADER</b></p> <p>To elect the Leader of the Council for the period until the Annual Meeting in 2023.</p> <p>Note: This decision will normalise the decision made at the Annual Meeting on 16 May 2019 where the Leader should have been elected for a period of 4 years.</p>	
6.	<p><b>NOTIFICATION BY THE LEADER OF THE APPOINTMENT TO THE EXECUTIVE</b></p> <p>The Council is requested to note the appointment of the Deputy Leader as may be announced by the Leader.</p> <p>The Council is requested to note the appointment of members of the Executive as may be announced by the Leader.</p>	

	<p>The Council is requested to note the Executive Portfolios as may be announced by the Leader.</p> <p>The Council is requested to note the Leaders Scheme of Delegation (<i>To follow</i>).</p> <p>The Leader to provide a verbal review of the last municipal year and to report on the proposed policies of the Council for the forthcoming year.</p>	
7.	<p><b>POLITICAL BALANCE AND ALLOCATION OF SEATS TO POLITICAL GROUPS</b></p> <p>To receive a report from the Monitoring Officer to consider:</p> <ul style="list-style-type: none"> <li>a) The Appointment of the Scrutiny Committee and Standing Committees of the Council for the Municipal Year 2020/21.</li> <li>b) Approval of the terms of reference and number of voting places on the Scrutiny Committee and Standing Committees of the Council for the Municipal Year 2020/21.</li> <li>c) Approval of the political balance calculation.</li> <li>d) Approval of the allocation of committee seats to political groups and membership of each committee for the Municipal Year 2020/21.</li> <li>e) Election of Chairs and Vice Chairs of Committees for the Municipal Year 2020/21.</li> </ul>	3 - 12
8.	<p><b>MELTON BOROUGH COUNCIL CONSTITUTION</b></p> <p>To confirm the Constitution (including the Council's Officer Scheme of Delegation at Chapter 2 – Part4).</p> <p>Please find link to the current version of the Council's Constitution below:</p> <p><a href="#">Melton Borough Council Constitution</a></p>	
9.	<p><b>PROGRAMME OF MEETINGS 2020/21</b></p> <p>The Director for Governance and Regulatory Services (and Monitoring Officer) to submit a report on a proposed Calendar of Meetings for 2020/21.</p>	13 - 20
10.	<p><b>APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES AND WORKING GROUPS</b></p> <p>The Director for Governance and Regulatory Services (and Monitoring Officer) to submit a report which asks Members to consider nominations for representatives to serve on outside bodies and working groups.</p>	21 - 28

11.	<b>INDEPENDENT PERSON APPOINTMENT</b>  The Monitoring Officer to submit a report on the Independent Person Panel.	29 - 34
12.	<b>REVIEW OF MEMBERS' ALLOWANCE SCHEME</b>  The Director for Governance and Regulatory Services (and Monitoring Officer) to submit a report on the Review of Members' Remuneration undertaken by the Welland Independent Remuneration Panel.	35 - 52